



Populating ACE: A Process for Proposing, Reviewing, and Certifying the Initial Set of ACE Courses

I. Initial ACE Committee.

In order to facilitate the review and approval of the initial set of ACE-certified courses, a temporary Initial ACE Committee will be established.

A. Membership:

One faculty member from each UNL undergraduate college.¹ These faculty members will be selected in accordance with the governing procedures, traditions, or special rules of their home colleges. In addition, to facilitate communication and the eventual transition, the chair of the University Curriculum Committee and the Dean of Undergraduate Studies may sit as non-voting members.

B. Charge:

This temporary committee will review the initial requests submitted for ACE certification, determine which requested courses will receive that designation, and communicate their decisions to the proposing units. In cases where ACE certification is not granted, this committee will clearly communicate the reasons for this decision. In addition this committee will work with the Dean of Undergraduate Studies to see that ACE-certified courses are communicated to the UNL community through the Undergraduate Bulletin, the OUS website, and other appropriate venues.

C. Term:

The Initial ACE Committee will be selected by May 12, 2008, and will commence its work by June 2, 2008. On August 31, 2009, the Initial ACE Committee will be dissolved and responsibility for ACE will be turned over to those groups outlined in *ACE Governance and Assessment*.

¹ At present those colleges are Agricultural Sciences and Natural Resources, Architecture, Arts and Sciences, Business Administration, Education and Human Sciences, Engineering, Hixson-Lied Fine and Performing Arts, and Journalism and Mass Communications.

D. Voting:

On all matters, a unanimous vote of the undergraduate college representatives is required for approval.

II. Soliciting requests.

Upon final approval of ACE, the Office of Undergraduate Studies and the University Curriculum Committee will work with deans, chairs, and heads to communicate the ACE program and the initial ACE certification request procedure to all undergraduate units and faculty members and to solicit requests for ACE certification.

III. Requests for ACE certification.

The process for requesting ACE certification and the standards for granting such requests are outlined in *ACE Governance and Assessment*.

IV. Timeline for Program Initiation.

The ACE program and those courses which have by then been ACE certified will be listed in the 2009-10 Undergraduate Bulletin. Students entering UNL in the fall of 2009 will be expected to achieve the ACE Learning Outcomes. The Comprehensive Education Program will be phased out in keeping with University guidelines.

Approved by UNL faculty as of January 2008.